



Cabinet Office

Carbon Reduction Plan guidance

Notes for completion

Where an in-scope organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required, as a condition of participation, to submit a CRP which details their organisational carbon footprint and confirms their commitment to achieving net zero by 2050.

CRPs are to be completed by the bidding supplier and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve net zero emissions by 2050.¹¹

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a CRP covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard¹² and Guidance, and all of the following criteria are met:

- the bidding entity is wholly owned by the parent
- the commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity
- the environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract
- the CRP is published on the bidding entity's website

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's CRP may only be a temporary measure to satisfy this particular condition of participation.

The CRP should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the objectives of the CRP within their strategic plans.

A template for the CRP is set out below. Please complete and publish your CRP in accordance with the reporting standard published alongside this PPN.

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¹¹ 'Bidding supplier' or 'bidding entity' means, for the purpose of this guidance, the organisation with whom the Contracting Authority will enter into a contract if it is successful.

¹² <https://www.gov.uk/government/publications/ppn-006-guidance-on-taking-account-of-carbon-reduction-plans-adopting-and-applying-conditions-of-participation-html>

Carbon Reduction Plan template

Supplier name

O'Hara Bros Surfacing Ltd

Publication date

01/05/2025

Commitment to achieving net zero

O'Hara Bros Surfacing Ltd is committed to achieving net zero emissions by 20**50**.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: **April 2021-March 2022**

Additional details relating to the baseline emissions calculations:

O'Hara Bros Limited leverages existing business systems to continuously collect the data necessary for calculating its GHG emissions. We actively work to identify and address any gaps in data accuracy, refining our processes to enhance the legitimacy and transparency of our carbon data management and reporting.

We take care to avoid double counting emissions, such as those from waste disposal and recycling. Since the company predominantly uses its own vehicle fleet for transportation, these emissions are accounted for under Scope 1 as part of diesel consumption. However, emissions from transport related to waste disposal are only included in Scope 3 when a third-party contractor is used for transporting waste materials.

Baseline year emissions:

Emissions	Total (tCO2e)
Scope 1	1.313.77
Scope 2	9.66
Scope 3 (included sources)	619.56
Total emissions	

Current emissions reporting

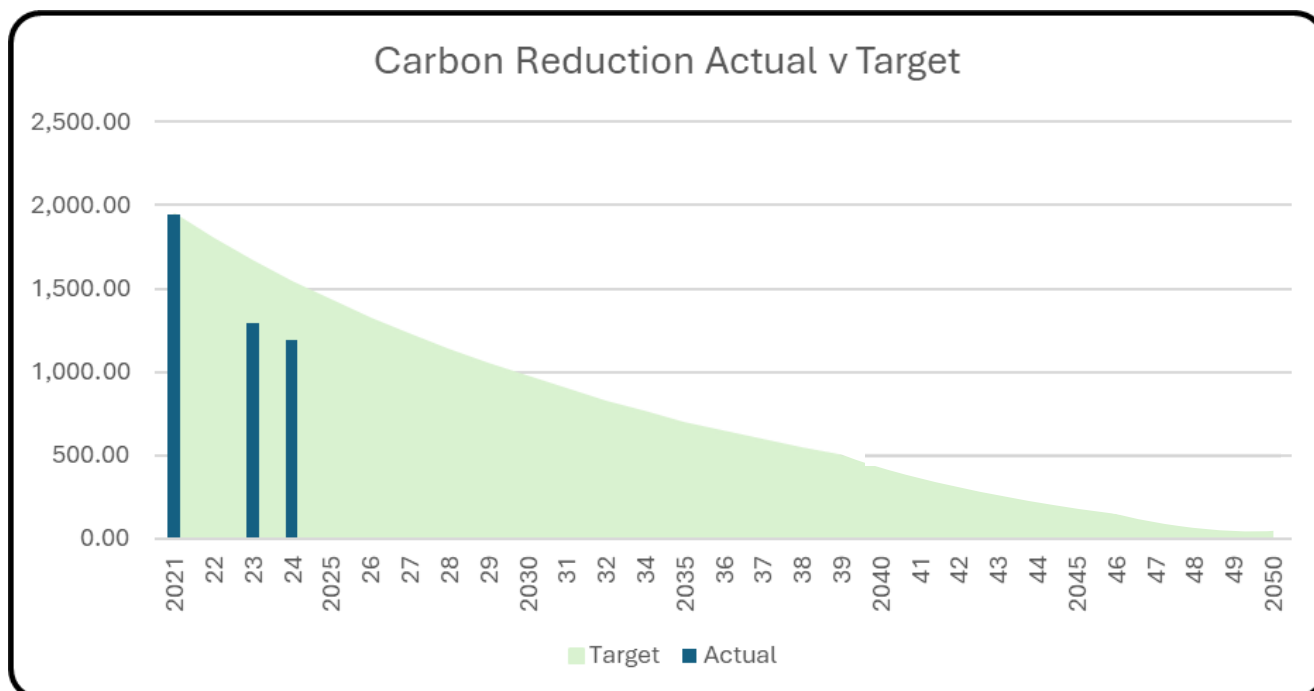
Reporting year: **October 2024 – September 2025**

Emissions	TOTAL (tCO2e)
Scope 1	981.40
Scope 2	8.19
Scope 3 (included sources)	361.13
Total emissions	1,350.72

Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to **1,049.83** tCO₂e by 20**29**. This is a reduction of **54**%.



Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 20**21/2022** baseline. The carbon emission reduction achieved by these schemes equate to **591.19** tCO₂e, a **30**% reduction against the 20**21/2022** baseline and the measures will be in effect when performing the contract.

- Achieved ISO 14001:2015 certification
- LED lighting replacement programme
- Installed new energy efficient gas oil boiler with thermostatic controls
- Installed double glazed window units
- Replaced diesel with electric vans
- Installed 4 EV charging units
- Planted 40 trees at our Pinner depot
- Appointed a Carbon Champion
- Tracked and reported emissions via Webfleet, Merridale to optimise routing, reduce idling and promote eco-driving.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- Continuing collaborations with local supply chain to trial alternative recycled and low carbon material against specifications e.g., O'Hara OHBM, Shell Bitumen CarbonSink, and Heidelberg evoZero cement
- Achieving PAS 2080 accreditation during 2027.
- Deploying O'Hara IQ's Smart A-Tag system capturing production, installation and carbon data within asset records.
- Promoting hybrid working, public transport and cycling via awareness initiatives e.g., 'Cycle to Work'.
- Transitioning end-of-life vehicles and plant to electric/hybrid via a replacement programme
- Trialling HVO and hydrogen to replace diesel, including hydrogen-powered plant within our fleet

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹³ and uses the appropriate government emission conversion factors for greenhouse gas company reporting.¹⁴

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.¹⁵

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:



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Date: 17.06.2026

¹³ <https://ghgprotocol.org/corporate-standard>

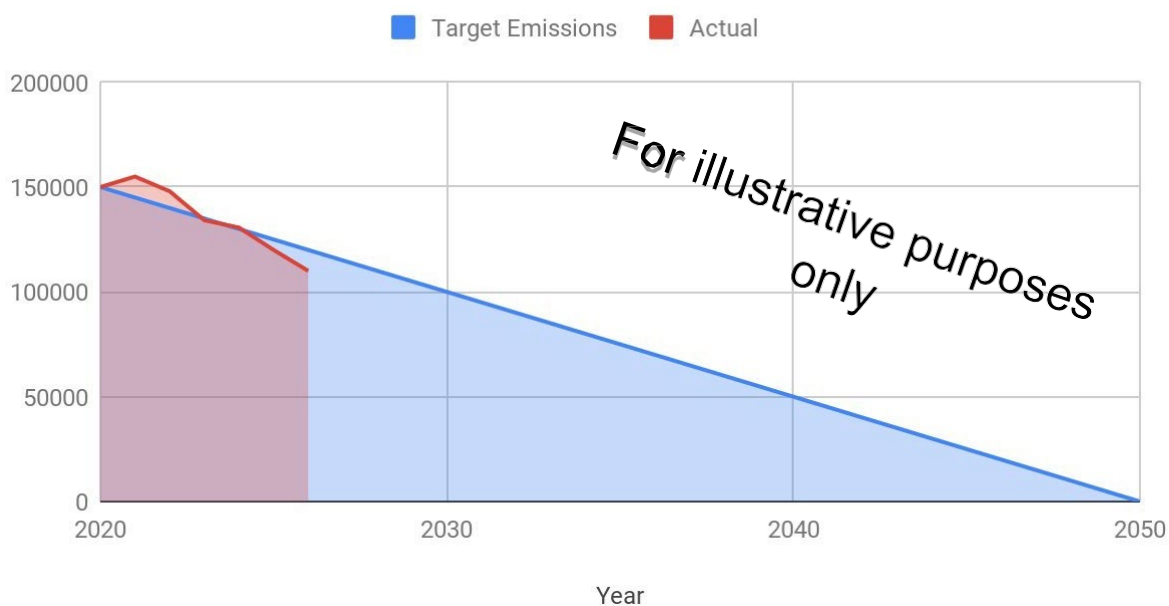
¹⁴ www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

¹⁵ <https://ghgprotocol.org/standards/scope-3-standard>

Annex – Guidance notes

- Please provide details of your organisation's baseline emissions. If your organisation has not previously assessed or reported emissions, please state this and use your first reporting period as your baseline.
- Under **Additional details relating to the baseline emissions calculations**, please add details of your baseline emissions as required: for example, that it is a historic baseline which deviates from the requirements under this measure (e.g. no prior Scope 3 emissions reporting); that there had been no previous reporting; or that you have created a new baseline due to substantial organisational change or restructuring.
- Under the heading **Emissions reduction targets**, if your organisation already has emissions reduction targets, please give those targets. If your organisation had no previous emissions reduction commitment, or if this is your organisation's first carbon footprint, please provide targets for your organisation. You may want to show progress against your targets in a graph, like the one show below:

Carbon Reduction: Projected vs. Actual



- Under the heading **Completed carbon reduction initiatives**, please provide brief details of some of your completed carbon reduction projects. This is for information only. This may include environmental management measures such as certification schemes like ISO14001 or PAS 2060, signing up to SBTi or specific measures you have taken such as: the adoption of LED/PIR lighting controls, changes to policy resulting in a reduction in company travel and flights or the electrification of the company fleet.
- Under the heading **Future carbon reduction initiatives**, please provide brief details of some of your likely/proposed future carbon reduction projects, if any. This is for information only.